

APOLOGIES Committee Services
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HEAD OF PAID SERVICE'S OFFICE
HEAD OF PAID SERVICE
Richard Holmes

19 September 2018

Dear Councillor

You are summoned to attend the meeting of the;

AUDIT COMMITTEE

on **THURSDAY 27 SEPTEMBER 2018 at 3.00 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully



Head of Paid Service

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor P G L Elliott

VICE-CHAIRMAN

Councillor E L Bamford

COUNCILLORS

A S Fluker

B E Harker

M S Heard

Miss M R Lewis

A K M St. Joseph

Mrs M E Thompson

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AGENDA AUDIT COMMITTEE

THURSDAY 27 SEPTEMBER 2018

1. **Chairman's notices (please see overleaf)**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 5 - 8)

To confirm the Minutes of the meeting of the Audit Committee held on 26 July 2018, (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Action Plan of Flood Mitigation Projects Across the District** (Pages 9 - 14)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

6. **Quarterly Review of Corporate Risk** (Pages 15 - 32)

To consider the report of the Director of Resources, (copy enclosed)

7. **External Audit - Annual Audit Letter 2017/18** (Pages 33 - 58)

To consider the report of the Director of Resources, (copy enclosed)

8. **Performance Against 2018/19 Internal Audit Plan Report** (Pages 59 - 66)

To consider the report of the Director of Resources, (copy enclosed)

9. **Internal Audit - Follow Up of Recommendations Report** (Pages 67 - 86)

To consider the report of the Director of Resources, (copy enclosed)

10. **Any other items of business that the Chairman of the Committee decides are urgent**

11. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

12. **Election Services** (Pages 87 - 154)

To consider the report of the Director of Resources, (copy enclosed)

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

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Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

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